



VillageGuard™

Village Hall Insurance

To receive a quotation please print and complete the following form, and then return it to:
Allied Westminster, Allied House, Holgate Lane, Boston Spa, LS23 6BN

Please ensure all information provided is correct. When we put a Village Hall on cover we always confirm the exact details/options, and itemise them for the sake of clarity, thus allowing you to keep all the details on your files.

*** Required information**

Village Hall Contact (Name): *

Contact telephone number/s: *

Contact email address:

Contact correspondence address: *

Full name of the Village Hall: *

Full name of the legal body responsible for the Village Hall: *

Village Hall Address: *

Village Hall Postcode: *

Type of Organisation *

- Recognised Charity Applying For Charity Status Registered Charity
 Limited By Guarantee Charitable Incorporated Organisation Voluntary Organisation
 Not-For-Profit Company/Organisation

Charity Number: *

Details of Regular Hirers: *

Is any part of the property including outbuildings let to a third party on a long term basis? *

If yes please provide more details below: (What part of the hall is let, is the let part self-contained, who are the tenants, what is the length of the tenancy?)

Village Hall Organised Activities Events and Functions In and Away from the Hall (please confirm which are away from the hall): *

Has the Village Hall ever been declined or refused insurance or had any additional terms imposed? (If yes, please provide details in the box at the end of this form.) *

Yes No

Have you or any Trustees or Officers of the Village Hall ever been convicted of or charged (but not tried yet) with any offence other than driving offences? Convictions regarded as spent by virtue of the Rehabilitation of Offenders Act 1974 do not need to be disclosed. (If yes, please provide details in the box at the end of this form.) *

Yes No

Is the Village Hall (including any outbuildings) currently undergoing renovation or construction work or will be in the next 3 years? (If yes, please provide details in the box at the end of this form.) *

Yes No

Has the Village Hall ever suffered from flooding or is it in an area with a history of flooding? (If yes, please provide details in the box at the end of this form.) *

Yes No

Has the Village Hall (including any outbuildings) or any adjacent property ever suffered from, or does it show any visible signs of damage from subsidence, landslip or ground heave? (If yes, please provide details in the box at the end of this form.) *

Yes No

Is the Village Hall (including any outbuildings) in a good state of repair and will it be so maintained? (If no, please provide details in the box at the end of this form.) *

Yes No

Do you currently comply with all the relevant Health & Safety Laws and Regulations (i.e. No Smoking, Fire Safety Regulations etc.)? (If no please provide details in the box at the end of this form) *

Yes No

Are all electrical circuits at The Premises tested at least every five years by an approved contractor and any defects found rectified immediately? (If no please provide details in the box at the end of this form) *

An approved contractor must be a member of an appropriate UKAS nationally accredited third party inspection body for companies able to perform independent inspection and testing in accordance with the IET regulations.

Yes No

Claims and/or losses over the past 5 years whether insured or not? (Please include amounts paid, dates (mm/yyyy) and cause of incidents.) *

Renewal date of existing policy or start date. *

Existing Insurer: *

Existing Renewal Premium:

What Method of Heating Is used at the hall? *

Building Construction: *

- Brick/Stone Walls and Slate/Tile/Metal Roof (Standard)
- Brick/Stone Walls and Felt on Timber Roof
- Timber Construction with Felt on Timber Roof
- Timber Frame Metal Cladding with Slate/Tile/Metal Roof
- Timber Construction with Slate/Tile/Metal Roof
- Part Timber, Part Brick Walls (50/50) with Felt on Timber Roof
- Other- please provide details in the additional details box at the end of this form

If any part of the building roof is flat, please give approximate percentage: *

- No flat roof, or up to 5% 5% to 20% flat roof 20% to 50% flat roof Over 50% flat roof

When was the Village Hall built? *

- 2000 onwards 1980 – 1999 1951 – 1979 1921 – 1950 1850 – 1920 Pre 1850

Is the Hall a listed Building? * (If yes, please provide the grade.)

What is the rebuild cost of your property? (The building sum insured must be no less than the total rebuild costs.) *

Outbuilding Details. (Please tell us about any outbuildings you have, including year when built, construction type, 'sum insured' and any other useful information such as percentage of flat roof.) *

Village Hall Buildings Excess Required. (£250 is the standard excess, with a premium discount applied if increased and a loading if decreased.) *

- £100 £250 £500 £1,000

Would you like SUBSIDENCE COVER included in your quote? *

- Yes No

Are you responsible for any playing fields, playgrounds or sports grounds? *

- Yes No

Value of out-door playground equipment, if applicable. (If you input a value we will send a questionnaire with your quotation. Cover cannot be provided until we have received a satisfactory questionnaire.)

Sum Insured for Greens and Playing Surfaces, including Tennis Courts & Playground Flooring. (Please note that £2,000 cover is available AT NO EXTRA COST within the standard Buildings Insurance Cover.)

What is the replacement cost of ALL your contents? (£5,000 contents cover is included as part of the insurance package) *

Do you have any individual Items valued over £2,000 belonging to the Village Hall? (If yes, please provide details in the box at the end of this form.) *

Yes No

Do you have any Items belonging to the Village Hall which require cover away from the Hall? (If yes, please provide details in the box at the end of this form.) *

Yes No

Do you require cover for any Items belonging to third parties? (If yes, please provide details in the box at the end of this form.) *

Yes No

Do you require cover for Computer & Electronic Equipment? (If yes, please provide details in the box at the end of this form.) *

Yes No

Do you require cover for any Lamps, Signs or Nameplates valued over £1,000? (If yes, please provide details in the box at the end of this form.) *

Yes No

Do you require cover for Marquees? *

Yes No

Are you responsible for a Defibrillator? *

Yes No

Village Hall Contents Excess required (£250 is the standard excess with a premium discount applied if increased and a loading if decreased.) *

£100 £250 £500 £1,000

Employer's Liability - please complete the following three questions:

i. How many Full-time Employees do you have? *

ii. How many Part-time Employees do you have? *

iii. How many Volunteers do you have? *

Public Liability Requirement (Our standard level of cover is £10,000,000.) *

Trustee Indemnity Cover required? *

Not Applicable / Not Required £100,000 £250,000 £500,000

Annual Turnover *:

Legal Expenses Cover Required? *

Yes No

Loss of Revenue Cover Required. (Amount and Indemnity Period if required, otherwise leave unanswered.)

Loss of Rent Cover Required? (Amount and Indemnity Period if required, otherwise leave unanswered.)

Loss of Licence Cover Required? (Amount and Indemnity Period if required, otherwise leave unanswered.)

Employee/Trustee Dishonesty Cover required? *

Yes No

Money Option Required? *

Not Required £1,000 £2,000 £3,000 £4,000 £5,000

Personal Accident Cover Required (Not to be confused with Public or Employers' Liability) *

[One unit provides cover for Accidental Bodily Injury with the following benefits:

- £5,000 in respect of death, permanent loss of sight or hearing, permanent loss of limbs
- £50 a week Temporary Total Disablement
- £25 a week Partial Total Disablement

Cover is available for Managing Charity Trustees, Holding Trustees, Custodian Trustees or Representative of the Management Committee aged 85 or under whilst engaged in activities or undertaking duties on behalf of the Hall.

None 1 Unit 2 Units 3 Units 4 Units

5 or more units – please provide details in the additional details box at the end of this form

Terrorism Cover Required?

Yes No

Does the hall have any mechanical equipment such as a Lift, Industrial Boiler or Wind Turbine?

Yes No

Is your Village Hall a member of a Consortium of Halls in your area, if so what is the name of the Consortium? (Numerous consortia/associations qualify for a 'group discount')

Hallmark/Keystone status? (We recognise and reward village hall management committees who have achieved the Hallmark/Keystone standard with a premium discount.) *

Not Applicable Level 1 Status Achieved Level 2 Status Achieved Level 3 Status Achieved

Would you like to receive a discount for accepting a 3-year long-term agreement? *

Yes No

How did you hear about us?

Promotion Code

Additional details you may like to provide or questions you may want to ask us.